Principal’s Update

Dear Families and Community members,

Work Submission Policy
At Mordialloc College we work with our parents to encourage every student to develop high expectations about themselves, their work and behaviour. We want every student to achieve their highest potential. It is important that every student demonstrates a sense of pride in their academic work. As such, we expect every student to aim for his or her personal best in everything they do, and demonstrate self-respect for and pride in their work. Each student is responsible for completing every task on time and to the best of his or her ability. In line with our emphasis on high expectations, we have a Work Submission Policy for all year levels and I have included a copy in this newsletter. Year level Coordinators and teachers regularly reinforce this with our students, and I ask that you reinforce this at home as well. We are now more than half way through Term 2 and students in the Senior School will be preparing for end of semester exams and all students will be working on final assessments. It is so important for students to remain focused and use class and home study time effectively, along with seeking help from their teachers when needed to ensure they achieve their best results.

Uniform Survey
We are currently in our second year of a two year phase in period for the change in the Senior School (Years 10-12) jumper from green to grey and the black polar fleece as an over garment replacing the spicer jacket. Thus, from next year, all students in the Senior School will be wearing the grey jumper and the spicer jacket will no longer be part of the school uniform. This term, I called for student volunteers from the SRC to form a uniform committee to review the remainder of our uniform, providing opportunity for further suggestions for improvement from the student body. Over the next few weeks the committee would like to gather feedback from parents and students about possible uniform changes for 2014. This includes:

- the introduction of a black College blazer as an alternative to the black polar fleece, thus students in Year 7 to 12 would have a choice—a blazer (approx. $190) or polar fleece ($51.50) as an over garment. The College Captains would still be presented with a blazer to wear for the year at no charge to the students.
- replacing the white polo shirt worn by the boys in summer to a tailored short sleeved business shirt (with logo) with straight bottom edge to go with the smarter look of a blazer. The white polo shirt could still be worn in PE/Sport classes.
- and to change the summer and winter dress alternative for girls from green shorts/trousers to charcoal grey shorts/trousers. The green is no longer stocked which necessitates the change. In inclement weather students are encouraged to use an umbrella when travelling to and from school and can wear a plain blue or black waterproof jacket if needed to and from school only, not in school. A short survey has been emailed out to all families that can be completed online or in hard copy and returned to the College. If you don’t receive email correspondence from the school and would like to complete the survey a hard copy can be posted out to you or go to: http://www.surveymonkey.com/s/CXXZHDL.

Members of the uniform committee will be conducting the survey with sample groups from their respective year levels.

Reinforcing our College Values
A couple of weeks ago in our Whole School Assembly, I spoke to the students about continuing to build a collective sense of pride in (cont’d overleaf)
our College through actioning our College Values both in and out of the College. I spoke about examples of behaviours from our student body that demonstrate each of the values and our high expectations of what we collectively expect of each other in our community. Emphasising the importance of everyone continuing to reflect on how their actions and words demonstrate what these four values mean to them as we continue to build a collective sense of pride in our College. This year, teachers continue to nominate students to me when they demonstrate exemplary adherence to one of our Core Values. I have been sending home plenty of values postcards in the post to congratulate students nominated throughout the year to date by their teachers.

**DEECD School Education Group Visit**

On Friday, 17 May I hosted a visit of DEECD representatives from the Learning and Teaching division who work in Curriculum, Planning, Pedagogy and Assessment. The objective was to improve their understanding of the everyday work conducted in schools and to strengthen the link between schools and DEECD. Our visitors included Cathy Beesey, Director, Curriculum Implementation and Partnerships Branch, Victoria Hall, Manager, Planning and Assessment Unit, Andrew McMillan, Project Officer, Planning and Assessment Unit and Debbie Katis, Senior Project Officer, Curriculum Learning Areas Unit. I took them on a tour of the school, spending time in particular in Year 7 for a couple of students to take them on a Student Led Conference to explain how they learn and about the program. Congratulations to Bailey Bockssette and Annie Ea who did an excellent job. All staff then joined us for morning tea and afterwards the group had a discussion with representatives from our Leadership Team. They were very impressed with the College, students and teachers.

**World’s Greatest Shave**

How many of you were brave and shaved? Well, on 27 March teachers and students of Mordialloc College showed their support for the Leukaemia Foundation of Australia by either waxing their legs and/or shaving their heads. As always, there was a good crowd supporting the participants, or maybe they were there to watch the pain on Mr Randell’s face as his leg hairs were ripped out? Regardless, as a result of everyone’s donations and sacrifices, we managed to raise $800. We would like to say thankyou to everyone who supported the World’s Greatest Shave and to those who were brave and shaved/waxed!

**Senior Netball**

On Thursday, 2 May two eager teams of Year 11 and 12 males boarded the bus for Equal Opportunity Sports day. Some even donned a skirt to play netball for Mordialloc College against other schools in the area. We had a glorious day with the sun shining and not a glimpse of winter in sight. As the day drew to a close it became apparent that the Year 12 ‘A’ Team would be playing against the Year 11 ‘B’ team in the ultimate showdown for 4th position. Despite the Year 12’s attempts to deter the Year 11’s, both on and off the court, it was a cool, calm and collected team of Year 11’s that trounced the Year 12’s in the final half of the day. Only one week later it was the girls turn to demonstrate their netball prowess to the masses but, winter weather had well and truly kicked in and we spent a lot of the day huddled under blankets, umbrellas and feeling the misery of the coldest and wettest day so far this year. But despite the weather being miserable the Year 11 and 12 girls were nothing but! They took to the court and played up to seven games of netball in an exhausting day overall!

Both the Boys and the Girls teams did not progress to the next round, but I would like to congratulate them on their superior sportsmanship on both of the days. Each team member was competitive, supportive of each other and respectful to all umpires and other players—well done; and a very special mention to all of the girls for braving the weather and giving every minute on court 110% despite the poor playing conditions and the cold!

**Miss Hargreaves**
NOW RECRUITING FOR SEMESTER 2

Open Day
14th June, 11am-3pm. Labuan Barracks, 67 Royal Avenue Sandringham

Recruit Information Evening
26th of July, 6:30 pm-8:30 pm. Labuan Barracks, 67 Royal Avenue Sandringham

Inquiries
Pilot Officer (AAC) Daniel Robertson
Mobile: 0425 608 229
Email: co.417@auafc.org.au

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Full List of exhibitors & presentation timetable will be confirmed closer to event.

MORDIALLOC COLLEGE
1 Station Street
Mordialloc, VIC 3195
Enquiries welcome - Email: janiswilson.pane.m@edumail.vic.gov.au
WORK SUBMISSION POLICY

At Mordialloc College we are focused on excellence, innovation and high expectations in everything we do. We want every student to achieve their highest potential. It is important that every student demonstrates a sense of pride in their academic work. As such, we expect every student to aim for his or her personal best in everything they do and demonstrate self-respect for and pride in their work. Each student is responsible for completing every task on time and to the best of his or her ability to enable teachers to assess their learning progress.

A reminder that all students are responsible for:
1. Developing and following a home study routine.
2. Writing all due dates clearly in their planner.
3. Collecting an assessment rubric* and/or information about the work required from their teacher before beginning an assessment task.
4. Using the assessment rubric and/or information received to ensure they complete all tasks to the standard expected by their teacher.
5. Asking questions to clarify any aspects of the assessment task which are unclear.
6. Starting work on the assessment task well before the due date to ensure that it is completed on time.
7. Handing in all tasks on time and completed to the best of their ability.
8. In the event an extension is required, arrangements should be made, where possible, with the teacher at least 3 school days before the due date.

Note: If absent from class e.g. for sport, excursions, camps, music, it is each student’s responsibility to be organised and ensure that the work is submitted by the due date, and that any tests are completed as soon as possible.

* Assessment rubric – A criteria sheet that clearly outlines the skills and understandings that demonstrate at below or above the expected standard.

Where submitted work is deemed not to be the student’s personal best work:
Teachers will return work to students to be done again in any of the following cases:
- It is clearly below the standard at which the student is capable of working
- It is incomplete
- The student has not followed the instructions set out at the start of the task
- The presentation is poor, reflecting either a lack of effort or pride on the part of the student.

Where due dates are not met – Years 7-9 (Middle School)
1. Parents will be informed by the classroom teacher via a note in the Student Planner or a Late Submission Notification may be sent home.
2. Late submission of work will be reflected in the Personal Learning component of the rubric and this will also be reflected in the student’s report. Students may be required to attend a work management session after school on Monday or Thursday to complete set work.
3. Parents should check each student’s planner and sign any notes. Family Guides or class teachers will follow up any notes in the diary not signed by parents.
4. In case of legitimate student absences, teachers will make a judgment about a reasonable extension deadline.
5. If students consistently do not meet deadlines and/or they have not handed in a major assessment item then the relevant Year Level Coordinator or Director of Sub-School will be contacted. Students will be asked to complete work after the due date at lunchtime or after school sessions until the work is finished.
6. Students who consistently fail to meet work submission guidelines will not be allowed to participate in co-curricular activities e.g. Interschool sports.

Where due dates are not met – Years 10-12 (Senior School)
Late submission of work will result in the Issuing of a Late Submission Notification. The actions for this process are as follows:
1. The teacher records late submission of work in the Student Planner.
2. The teacher emails parent to inform them the student will need to attend the next study session and attaches a copy of the work if possible; cc the Year Level Coordinator (YLC) in this email.
3. The YLC will enter the student and the work details into the Study Session database.
4. Students will be required to attend the study session (Year 10 – Monday; Year 11 & 12 – Wednesday).

A record is kept of the number of Late Submission Notifications students receive. **Three late submissions of work in a subject constitutes a failure in that subject** for students undertaking VCE units.

If students consistently do not meet deadlines the Year Level Coordinator will meet with parents and students will not be allowed to participate in co-curricular activities e.g. Interschool sports.

This policy was last ratified by council in……. 28 June 2011