

Mordialloc College

Computer, Internet and Email Contract



In order to keep our network system and all associated hardware working efficiently at all times and for as long as possible, all students must understand the rules and consequences associated with having access to the computer network.

The student ICT contract will be printed in the College Student Planner. Parents are to read through this contract carefully with their child and explain the importance of such a contract. All students (Years 7 to 12) must have a signed Internet/Computer contract visible beside the computer before they log on. **NO PLANNER - NO COMPUTER ACCESS!**

If any student does not follow the guidelines supplied, that student may lose their access privileges. The Director of Learning Technologies determines whether or not a student's access should be suspended. Some activities, which may jeopardise a student's access, include, but are not limited to:

- Transmission of intimidating or offensive messages.
- Transmission of work amongst students for plagiarism purposes.
- Tampering with system administration functions and software or hardware configuration.
- Assuming the identity of another individual.

Vandalism

Attempting to acquire the access rights of other users, or using the rights issued to others.

Transmission or retrieval of material which does not present the user as a positive ambassador for Mordialloc College, or of material not in keeping with the educational research goals of our school.

Data and files produced by a student are the responsibility of that student.

The College and its staff are not liable for any loss of student data. It is the responsibility of the student to maintain two working copies of their files; first on their memory stick or internet storage account and a backup in their personal area of the school network. Students should save before printing.

Passwords

At the beginning of the year all students will be issued with a Password that will give them access to the network and provide them with a personal directory.

The advantages of having a password to logon to the network are:

- Each student will have their own secure directory on the network and they will be able to access their work from any computer in the school.
- Each student will be able to back up his/her work on the network.
- When a student creates a file too large to save to USB memory, they can save it on the network.

Printing

To decrease the volume of paper wastage in the College due to excessive printing, we have installed a print management system. Every time a student prints, this will be recorded on their account.

The printing levy has been incorporated in the material charges for each student. The cost of printing a sheet includes the cost of paper and toner. If a student uses up their allocated levy, they will have to purchase additional credits available in \$5.00 lots.



The student makes payment at the General Office and is given a receipt which the student then takes to the College IT Technician who will apply the credit to the student's printing account. Students will receive a printed message when their account is running low. The printing account is attached to their Logon details.

Internet - Terms and Conditions

1. Acceptable use

The purpose of Telstra's AARNet (Australian Academic and Research Network), which is the backbone network to the Internet in Australia, is to support research and education in and among academic institutions in Australia and around the Globe by providing access to unique resources and the opportunity for collaborative work.

The use of your access must be in support of education and research and consistent with the educational objectives of Mordialloc College.

Use of other organisation's network or computing resources must comply with the rules appropriate for that network. Transmission of any material in violation of any Australian or state regulation is prohibited. This includes, but is not limited to: copyrighted, threatening or obscene material or material protected by trade secret.

As we are an educational domain, use for commercial activities is not acceptable. Use for product advertisement or political lobbying is also prohibited.

2. Network etiquette

Students are expected to abide by the generally accepted rules of network etiquette.

3. Privileges

The use of the Internet is a **privilege, not a right**, and inappropriate use will result in the cancellation of those privileges. The system administrators will deem what is inappropriate use and their decision is final. The system administrators may revoke access at anytime as required.

4. Security

Security on any computer system is a high priority, especially when the system involves many users. If students feel they can identify a security problem on the Internet, they must notify a system administrator or your School Computer Coordinator.

5. Vandalism

Vandalism will result in cancellation of privileges and an appropriate consequence will be negotiated.

6. Warranties

Mordialloc College **makes no warranties** of any kind, whether expressed or implied, for the service it is providing. Mordialloc College will not be responsible for any damages suffered.